

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 4/17/23

COMMISSIONERS COURT

Meeting Date: 4/24/23

APR 24 2023

Submitted By: Sheriff Adam King

pay 75.38 hrs
2,599.84 bring
down to 80 hrs
comp.

Department/Office: Sheriff's Office

Signature of Director/Official: Adam King

Agenda Title:

Approved

Public Description (Description should be 2-4 sentences explaining to the Court and the public what action is recommended and why it is necessary):

Consideration to buy down comp time for Kim Burris, Position #D01-001,
Crime Scene Investigator, by paying her for 59.50 hours, for a total of \$2038.62

(May attach additional sheets if necessary)

Person to Present: Sheriff or his designee

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 3 minutes

Session Requested: Executive (Action Item, Workshop, Consent, Executive)

Check All Departments That Have Been Notified:

County Attorney IT Purchasing Auditor

Personnel Public Works Facilities Management

Other Department/Official (list) _____

**Please Inter-Office All Original Documents to County Judge's Office Prior to Deadline
& List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**

Karen Charles

From: Jovelyn Hersick
Sent: Monday, April 17, 2023 3:09 PM
To: Karen Charles
Cc: Laura Baxter
Subject: RE: Kim Burris - Comp Time

TOTAL HOURS, 59.50 \$2038.62

From: Karen Charles <kcharles@johnsoncountytexas.org>
Sent: Monday, April 17, 2023 3:02 PM
To: Jovelyn Hersick <jhersick@johnsoncountytexas.org>
Subject: Kim Burris - Comp Time

Hi Jove,
Could you please give me the total dollar amount and hours of comp time compensation I will need to get on court for Kim?

Thank you,

Karen Charles

Karen Charles - Office Manager
Johnson County Sheriff's Office
1102 E Kilpatrick Ave
Cleburne, Texas 76031
Office - (817) 556-6058
Fax - (817) 556-6051